



TASC CONVENTION
March 9-11, 2012

Madison Harmon, TASC Vice-President
themadisonharmon@gmail.com

Rachel Harmon, Vice-President Advisor
rachel.harmon@knoxschools.org

**All forms must be mailed "certified, receipt-requested"
and must be postmarked by February 8, 2012
NO LATE FORMS WILL BE ACCEPTED**

Send to:

Madison Harmon
Bearden High School
c/o Rachel Harmon
8352 Kingston Pike
Knoxville, TN 37919

Dear TASC member:

Thank you for your interest in running for an office on the 2012-2013 TASC Executive Board! In this packet you will find many important papers that need to be read through very carefully by both candidate and advisor. The first page shows the offices that are up for election and what each office's duties entail. Please note from whom you need permission in order to run for each office.

Following the TASC Officers Positions page is the TASC General Campaigning and Election Rules. This explains about campaigning signs, speeches, etc. At the bottom of the General Campaigning and Election Rules is a place for candidate and advisor to sign stating that both have read and understood the office duties and election rules.

On the next page is the Letter of Intent. Please fill this out in black or blue ink and obtain the appropriate signatures. **Make two copies of this sheet.** The original copy will be mailed to Rachel Harmon, one copy is for your records, and the last copy needs to be mailed to Marquita Thomas (see page for mailing address).

The final page is a questionnaire that the candidate may fill out if he/she chooses to do so. We are allowing candidates to answer questions that will be posted on the TASC webpage (www.tnasc.org) so delegates coming to the convention can be somewhat familiar with the candidates running for office. If a candidate chooses to fill out the questionnaire, he/she must also fill out the media release form.

Here is a checklist of the forms that must be mailed to various places:

- A signed copy of the General Campaigning and Election Rules to Rachel Harmon
- Letter of Intent (original to Rachel Harmon, one copy to Marquita Thomas)
- Candidate questionnaire, if you choose to do so, to Rachel Harmon.
- Media release form (if you complete the questionnaire) to Rachel Harmon

All forms must be post-marked no later than **February 8, 2012** and must be sent to Madison Harmon at Bearden High School, care of (c/o) Rachel Harmon through CERTIFIED, RECEIPT-REQUESTED mail. The copy being sent to Marquita Thomas does not have to be sent certified, receipt-requested. Once I have confirmed your candidacy I will send an e-mail containing more election material. If you have questions about anything in this packet, please contact either Madison Harmon or Rachel Harmon via e-mail (contact information is on the front page).

Good luck with your campaign,

Madison Harmon
TASC Vice-President

P.S. Please pay careful attention to the campaign rules; they have changed this year. Although there are fewer restrictions, please keep campaigning respectful!

TASC OFFICER POSITIONS

The officers of the organization shall consist of a President, Vice-President, Secretary-Host, and Area Representatives. In order for a school to run a candidate for President, Vice-President or Secretary-Host, the school must have been a member of TASC for the past two consecutive years.

Duties of the President:

- to preside at all executive board meetings and at the state convention
- to cast the deciding vote in a case of a tie
- to attend TASC summer camp
- to appoint a parliamentarian for the state convention to be announced at the first general session
- to appoint all student advisory members of the executive committee agreed upon by the executive chairman
- to work with other officers to formulate goals subject to the approval of the executive committee
- to work with the executive chairman to put out a newsletter that should come out at least three times per school year
- to attend the NASC conference in June and represent Tennessee at all state officer functions during this conference
- to work with secretary host and organize a program of small group workshops to be conducted at the state convention

*Any student seeking the office of president must gain permission from its local administration. Said school must have declared its intention and the name of its student representative in writing to the executive chairman and the current vice president thirty (30) days prior to the state convention. This letter must contain the signature of the principal, council advisor, student representative and the student's parent/guardian.

Duties of the Vice-President:

- to assist the president and secretary-host in all business matters
- to preside in the absence of the President school
- to oversee elections and the installation ceremony
- to organize the state service project
- to attend TASC summer camp
- to attend all TASC executive board meetings

*The Vice-President must be chosen in the same manner as the President (as noted above).

Duties of the Secretary-Host:

- to handle all convention correspondence
- to coordinate all financial matters involved with the state convention and provide a financial summary at the fall board meeting
- to preside in the absence of the president and the vice president
- to attend TASC summer camp
- to work, as needed, with the workshop/convention coordinator in planning the state convention
- to attend all TASC executive board meetings

*The secretary-host(s) (a school can select up to two individuals to hold the position of secretary-host) must be chosen in the same manner as the president (as noted above). In addition, the school must obtain the superintendent's permission if the convention is to be held in a school

building. The signature must also be included in the letter declaring the intention of a school to run.

East/Middle/West Middle and High School Area Representatives:

The state shall be divided to represent the three grand geographic divisions (East, Middle, West) of the state. A senior high representative and a junior high/middle level representative shall be elected to represent each of the three main areas of the state. The students will elect these representatives from their respective areas and their respective age divisions.

Duties of the Area Representatives:

- to attend all executive board meetings
- to work with his/her advisor to plan and carry out at least one area workshop to be held within the student's district
- to attend TASC convention and summer camp
- to conduct any area meetings for his/her respective area during his/her term of office
- to submit any information for the TASC newsletter

*Any student seeking the office of Area Representative, either on the senior high level or on the junior high/middle level must be chosen in the same manner as the president school and student representative (as listed above).

Duties of the Advisors of Student Officers and Representatives:

- to attend TASC executive board meetings
- to provide support to student officers and representatives in the appropriate manner
- to assist student representatives in planning and carrying out at least one area workshop during the elected student's term of office (applies to Area Representatives)
- to assist student representatives in planning and carrying out the state convention during the elected student(s)' term of office (applies to Secretary-Host)
- to provide the financial coordinator and the workshops coordinator with a financial summary and a report of each workshop hosted in the district advisor's respected area

TASC General Campaigning and Election Rules

1. Campaigning must be fair, respectable, and considerate of others.
2. All campaigning must be in good taste. There are to be no hidden meanings, innuendoes, and no material inappropriate for a leadership conference.
3. There is to be no campaigning in the room where the General Sessions are held.
4. There will be a MANDATORY Candidates' Meeting on **Friday, March 9th at 2:30 p.m.** The advisor and candidate must attend this meeting. If the candidate and advisor are not BOTH present, the candidate will not be able to begin campaigning until after they both meet with Madison Harmon and Rachel Harmon.
5. No campaigning is allowed prior to the Candidates' Meeting. This includes the wearing of t-shirts, passing out and posting of campaign materials, mass mailing, texting, calling, networking, or other technological uses of campaigning material prior to convention. (This includes Facebook, Myspace, etc.)
6. DO NOT:
 - tamper with or destroy other candidates' paraphernalia
 - pass out things that can be thrown (balls, Frisbees, etc.)
 - use laser pointers
 - distribute or use any item designed exclusively to make noise (whistles, musical instruments, etc.)
 - use or distribute stickers, labels, or other adhesive materials
7. Signs
 - No sign limit (number or size). However, placement is on a first come, first serve basis. Signs covering other signs will come down.
 - Only masking or Painter's tape may be used to hang signs.
 - Signs may **NOT** be placed on glass, painted surfaces (including painted cement blocks), or wood surfaces. Tile surfaces are permitted (the main areas that students will be in are mostly tile).
 - All signs must be placed inside Tennessee High School.
 - Magnets may be used to hang signs on lockers.
8. Individually wrapped candy hand-outs are permitted.
 - Subject to restrictions placed at the Candidates' Meeting.
9. Nomination and Campaigning Speeches:
 - All candidates running for President, Vice-President, and Secretary-Host must be nominated by a student from another school. This speech must not exceed one minute. Area Representative candidates do not need to be nominated.
 - Campaigning speeches for State Officers (President, Vice-President, and Secretary-Host) may not exceed five minutes. Speeches for Area Representatives may not exceed three minutes.
 - Middle school area representatives will have the option of presenting a previously video-taped speech for their candidate speech. Speeches

must be on a DVD, not VHS due to Tennessee High's technology restrictions.

* Video speeches are NOT required, live speeches are encouraged.

- All candidates running for President, Vice-President, and Secretary-Host must turn in a copy of the FINAL speech that is to be given on stage during the candidates' meeting. These copies will be placed on the podium for each candidate to use during his or her speech if necessary. Candidates are welcome to use note cards, but a final copy of the speech still must be turned in.
- No skits, media or props will be allowed during the speech. This includes the candidates' dress on stage, posters, or any other distracting materials.
- Both nominators and candidates MUST wear business or dress attire each time on stage. (no shorts, t-shirts, denim, short skirts, caps or hats) **Please bring ample wardrobe for stage appearances.** Plan in advance.

Questionable campaigning may result in the disqualification of the candidate(s) in question. If the situation should occur, a recommendation will be made by the adult members on the Executive Board and a final decision will be made by the current state officers and executive chairman. There will be no appeals to this decision.

** If there are no nominees for a state executive office, the office will be vacant. The TASC executive committee has the authority to appoint a school to the office or assign the duties of the office to other schools.

I have read and understood all of the General Campaigning and Election Rules. I am aware that if I violate any of these rules it may result in suspended campaigning or disqualify me from the election. I have also read and understood all of the duties of the office that I am running for. I am aware that, if elected to office, I must carry out all my duties as stated in the TASC bylaws. If I am unable to accomplish this I understand that it may result in my removal from office.

Candidate's Signature

Date

Advisor's Signature

Date

Please make a copy of this page. Keep the original copy for your records and mail the copied page with your letter of intent, questionnaire, and media release form.

**TASC ELECTIONS 2012
LETTER OF INTENT**

Please fill out this section legibly using blue or black ink.

Student's Name: _____ Current Grade: _____

Office for which you are running _____

Student's School Name _____

Student's Contact Info:

Street _____

City _____ Zip _____ Phone (____) _____

E-mail Address _____

Advisor's Contact Info:

Street _____

City _____ Zip _____ Phone (____) _____

E-mail Address _____

Nominating School (only necessary for offices of President, Vice-President and Secretary-Host):

Person speaking on school's behalf: _____

Student Statement of Understanding: I have read and understand the roles and duties of my office for the 2012-2013 Executive Board. I understand that there will be three Executive Board Meetings during the school year that I am required to attend (August 2012, January 2013, Convention 2013) and missing these meetings could result in my removal from the board. I understand that in order to hold a TASC office, I am required to attend TASC Summer Camp in July 2012. I also promise to do my best at bringing leadership and new ideas to the Executive Board of TASC.

Student's Signature: _____ Date: _____

Advisor Statement of Understanding: As the advisor to this candidate I understand the roles and obligations to help this student with his/her TASC office. I also understand that I am to serve as a member of the Executive Board for TASC 2012-2013. I know that my attendance at the board meetings is necessary for the Executive Board to function effectively. If my student is elected, I agree to faithfully fulfill my duties as the Advisor of a TASC Officer.

Advisor's Signature: _____ Date: _____

Principal's Permission: I understand that the student completing this Letter of Intent Form is seeking an elected office in TASC and is making a commitment that requires an investment of time and effort. My signature below indicates that I support this student in this endeavor.

Principal's Signature: _____ Date: _____

To Parent/Guardian of Candidate: TASC's Executive Chairman requests that you carefully read the enclosed information about the office for which your son/daughter plans to run. Serving in any elected position for the Tennessee Association of Student Councils offers many rewards and requires much commitment from the student. Please note that, if elected, your son/daughter is committing to attend TASC's Leadership Camp in July 2012 and to attend three executive committee meetings (August 2012, January 2013, Convention 2013). Other specific responsibilities come with each office. Please read the appropriate list of duties carefully and signify your support of your son/daughter's intent to run for office and your cooperation in helping him/her carry out his/her duties and responsibilities (if elected) by signing below.

If you have questions, please contact TASC's Executive Chairman, Marquita Thomas, at mthomas@tnasc.org or at 423-332-8819.

Parent's/Guardian's Signature: _____ Date: _____

Please make TWO copies of these signature sheets after you have completed them. The original needs to be mailed through "certified, receipt-requested" mail with the other completed forms to Madison Harmon. The form MUST be postmarked by February 8, 2012.

Madison Harmon
Bearden High School
c/o Rachel Harmon
8352 Kingston Pike
Knoxville, TN 37919

One copy needs to be mailed to Marquita Thomas but does NOT have to be sent through certified, receipt-requested mail. The form MUST be postmarked by February 8, 2012. Marquita Thomas's mailing address is as follows:

Marquita Thomas
Sale Creek School
211 Patterson Road
Sale Creek, TN 37373

Please keep the third copy for your records.

2012 TASC Candidate Questionnaire

Name _____ Grade _____

School _____

1. What office are you running for? _____

2. Why are you running for this position?

3. Explain your past involvement with TASC.

4. What is your greatest strength as a leader?

5. What other extracurricular activities are you involved in?

6. What food best describes you and why?

Thank you for filling this out! Don't forget to also fill out the media release form so we can post your answers on the TASC webpage (www.tnasc.org).

Media Release Form

I give my permission for _____'s candidate information to be posted on the TASC website (tnasc.org). I understand that his/her name and school will be posted on the internet prior to convention.

Parent's Signature

Date